

LADY GREY ELEMENTARY SCHOOL/ECOLE LADY GREY

PARENT ADVISORY COUNCIL

Pages: 3

MEETING MINUTES

LGES Library - Monday October 3rd, 2022 – 12:30pm

Attendees: Yuki Tan, Melanie Rowland, Blaine Broderick, Heidi Delmonego, Neelam Bains, Susan Olson (Virtual), Tatiana Sovio (joined 12:50pm virtual), Carrie Ferguson (joined in person 1:05pm)

- 1. Meeting called to order at 12:35pm**
- 2. Land Acknowledgment given by Blaine Broderick**
- 3. Agenda approved unanimously**
- 4. Principal's Update**
 - Jocelyn Wilson was the successful candidate to cover Mme Rebecka's Grade 7 French Immersion class.
 - Blaine and Deb have been working on an information system which shares data to the Ministry of Education on student numbers and helps with EA allotments and extra funding.
 - Fall assessments have begun and are a ministry requirement/part of curriculum.
 - School is having a staff meeting to look at additional supports that can be used in classrooms.
 - Preliminary information was shared about a field trip for Grade 7 students to attend Tim Horton's camp in Kananaskis later this fall. A part of this project includes students working on a community project with counsellors from the camp who would visit LGES to help implement it in Spring 2023. PAC asked if students will require any equipment or supplies to bring to camp. Blaine stated that the bus, food, accommodation is all covered and that students would only require clothing. Blaine thanked Kim Mar for applying for this opportunity and co-ordinating it. There will be a parent orientation session in approx. one week.
- 5. PAC Concerns:**
 - PAC raised concern from parents and asked Blaine if there is a way to lessen the disruption to the classroom of a teacher leaving part way through the school year. Blaine stated that leaves are governed by the collective agreement and his planning is confined by organizations such as teacher association, school district, province and union.
 - PAC asked if the process has started to hire a new Vice Principal. Blaine stated that he plans to post the position in Spring 2023 to avoid a ripple effect of

current staff members applying for the position. Blaine will be supported this school year by other staff members such as Fiona Smith (Librarian).

- School logo. Will be addressed next month after discussion with other staff members.

6. Announcement:

- Informed other PAC members and Principle of new board positions nominated and voted in at previous PAC meeting.

7. Extracurricular Activities & Discussion:

- LGES Social Media Group: Suggestion from PAC member to start a Facebook/Instagram LGES page to share what is going on in the school and for announcements. LGES has a website but it is not currently used for general announcements. Neelam Bains volunteered to be the content creator. Parameters/general rules were discussed. Any photos with students in them would need to be approved by Blaine or Deb prior to going online. There are approx. 10-12 kids that school does not have permission to post pictures of.
- Muffin Morning: There will be McDonald's coffee for parents. Blaine has a class preparing muffins. Melanie, Heidi and Sue stated they will be present as PAC representatives. Suggestion of there being a sign-up sheet to receive PAC minutes by email as well as a PAC flyer. Yuki volunteered to create QR code for parents to sign up to an email list.
- PAC Email: Discussion will be completed outside of this meeting as to the need.
- Poinsettia Fundraiser: IGA order will be submitted for 288 poinsettias. IGA will refund up to 30 poinsettias if not sold. There will be a competition with prizes for students who sell the most. Thursday October 20th, was decided as the deadline for the competition submissions. Orders will be open until the end of the month of October with pick up at the end of November, beginning of December (date tbd).
- DHL Fundraiser: Was successful in the past and fairly easy to coordinate. Yuki raised concerns over PAC not having yet established set goals as to what fundraising money will be spent on this school year. PAC members stated there are still funds in the bank account and decided to only run the Poinsettia fundraiser this Fall.
- Kerri Isham: Melanie Rowland and Blaine Broderick discussed the opportunity for Kerri Isham to provide Pro D day training in April 2023. Blaine proposed an evening session for parents and students. Discussion on costs for Pro D day training and coordination.
- Teacher/Student Engagement Survey: PAC asked if there is a way to survey teachers and students to receive their input on programs for 2022/2023 school year they would be interested in seeing. Blaine suggested a staff member go around each classroom to engage kids and discuss, however he would like to think about what this process will look like and have further discussions.

- Drop-In Programs: Blaine stated there have been discussions regarding a drop in after school program at LGES co-ordinated with Kristine Divall and would be starting at the end of October one day a week. Two high school students would be the main facilitators of this program and it would be held in the LGES gym. Blaine also stated there may be potential for an afterschool basketball drop in program.
- Facilitation Opportunities Requirements: PAC asked who is able to facilitate programs in the school. Blaine stated it can be anyone who has a Criminal Record Check on file and has completed the Child Abuse Reporting Training protocol as required by volunteers.
- PAC/Teacher Liaison: PAC asked if there is a teacher who would be willing to take on the role as a teacher liaison with PAC. They could attend meetings when they have time and/or contact PAC directly with requests from teachers. No-one to date. Blaine stated he would bring it up at the next staff meeting.
- Friday Lunchtime Hockey: Blaine stated in previous years it was funded through a CBT grant. Blaine stated he had approached the current Golden Rockets coach who was not keen on the idea. Would be an opportunity for kids not already enrolled in the Golden Minor Hockey Association to play.
- Harnarayan Singh: Proposal from Neelam Bains to organize to bring the famous sports commentator to the school for a motivational speech. Date tbd. Has been done in the past. Discussion on expenses to be shared between school, PAC and potential private donation.

8. Next Meeting:

- Monday November 7, 2022 at 12:30.
- Items to be added to the agenda for next meeting are:
 - i. What winter activities can be organized and PAC funded (DH skiing/snowboarding, Nordic skiing, skating, etc.)
 - ii. School Logo
 - iii. Follow up re student/teacher surveys
 - iv. Extracurricular activities – lunch time and/or after school

9. Meeting Adjourned 1:30 pm